

Cambridge Transcript  
Requests and Bright  
Futures

Only you can request your  
Cambridge transcripts!

How do I do that?

Go to

<http://est.leeschools.net>

Click on

Academics>Cambridge>Cambridge  
Transcript Request

Read  
carefully

## Instructions for Cambridge Transcript Requests

*Once you have been accepted and made your final decision on a college, you must send the official Transcript Request Form to Cambridge. The sooner the better. If you are not 100% sure of the college you will attend, you need to wait. Cambridge will only send transcripts to one school, unless you transfer.*

*You must complete the form below and return it directly to [info@cie.org.uk](mailto:info@cie.org.uk). You should enter 'Results Transcript Application' in the subject line.*

You will receive an email with an Enquiry Number. KEEP THE EMAIL. If your school says they never received your results, you can contact Cambridge with that Enquiry Number and they will tell you when it was sent and what line in the spreadsheet your results appear.

**If you passed two AS History exams, you must make a note in your Transcript Request email requesting that Cambridge specify the topic tested in each series, for History.**

Our Centre Number is US824.

Make sure you read the directions on the form, thoroughly.

If you do not know your Candidate Number or need help, see Mrs. Foley. I have recorded a video that you may watch that will take you through the process.

CLICK ON THE LINKS BELOW FOR THE VIDEO AND TRANSCRIPT FORM

 [Nov 6, 2017 8-46 AM.webm](#) (56.4 MBs)

 [Transcript Request Directions 2018.mp4](#) (21.7 MBs)

 [241278-us-results-transcript-application-form.pdf](#) (693.6 KBs)

Videos

Form

Read all directions  
carefully!

[http://est.leeschools.net/\\_cache/files/a/5/a5e37232-0eb9-40d7-9613-8aab9bd4a79b/BDC52E0B5729E7B056633150A976CCB4.241278-us-results-transcript-application-form.pdf](http://est.leeschools.net/_cache/files/a/5/a5e37232-0eb9-40d7-9613-8aab9bd4a79b/BDC52E0B5729E7B056633150A976CCB4.241278-us-results-transcript-application-form.pdf)

When you email your transcript request to Cambridge, you will get an email from them. That email has an Enquiry Number. Do not lose the email or the number.

If you have to contact Cambridge about your transcripts, this number will speed up the process.

## Bright Futures and Diploma

For your information, the Bright Futures office doesn't post the names of AICE Diploma recipients before the end of the senior year because they do not attach the eligibility info until the final transcript from the high school, showing that they have indeed graduated, is posted.



For class of 2018 graduating students who have already been awarded the AICE Diploma, your information will be sent by Cambridge USA, in June.

For class of 2018 graduating students who are June 2018 AICE Diploma candidates, names of students who are awarded the AICE Diploma when results are announced in August will be sent to the FL Bright Futures office within 2 days of you receiving your results.

It typically takes the Bright Futures office 2 weeks to process all the information and to update the scholarship level in the database accessed by all Florida colleges and universities when calculating tuition fees due on the last day of registration drop / add. If necessary, students can tell the financial aid office at their university that they are a pending AICE diploma graduate and request a deferment on their fall tuition due date.