

FAFSA FSA ID DIRECTIONS:

- Go to <https://fafsa.ed.gov/> and click on “FSA ID” link at the top (looks like a blue padlock)
- Click the green “Create an FSA ID Now” in the center of the page
- Enter your E-mail address, confirm your email address, enter a username and password (one you’ll remember), confirm password, and click “I am 13 years of age or older” and click “Continue”
- A new page will pop up requesting info including SS#, date of birth, and first and last name then click “Continue”
- Check that your info is correct, then enter mailing address, city, state, ZIP code, phone numbers, and language preference and then click “Continue”
- Now select and create your challenge questions and answers and click “Continue”
- The significant date challenge question answer CANNOT be your birthday
- Verify all your info, click the box that says “I certify that the above information is correct & accept the terms & conditions”, and then click “Continue”
- A Secure Code will be sent to the email address you used to sign-up. This is to verify your email address. MAKE SURE to open a *NEW* tab or window browser. *DO NOT* close out of this browser- you will need to enter that Secure Code into the box.
- You’ll receive an email letting you know that your FSA ID was created successfully.
- You’ll also receive an email containing the Secure Code. Enter that code into the box on the FSA ID website page.
- Write your FSA ID and password down somewhere. My suggestion is to make a “note” in your cell phone and enter your info there for safe keeping. You will need it again.
- You have successfully created your FSA ID. You will use this ID to complete and electronically sign your Free Application for Federal Student Aid (FAFSA; www.fafsa.gov) beginning October 1st so it’s important that you REMEMBER your FSA ID (and/or where you wrote it down). 😊
- **HAVE YOUR PARENT GO THROUGH AND DO THE EXACT SAME THING** (the parent that you will be using on your FAFSA- who provides 51% of your support). Give them this “help sheet” and ask them to complete the same process so that they can also get an FSA ID. They will need this ID for the same reason you do- to sign your FAFSA. They will need to use a separate, accessible email address (so that they can receive the Secure Code for verification).